

PAYROLL TAX FILING INFORMATION
 Federal, State and Local Authorization

Client Legal Name _____ Division #: _____

FEDERAL TAXES

Non-Tax Filer (0) Full Tax Filer (2)

Federal Tax ID #: _____

Beginning Tax Period: **Qtr.** _____ **Yr.** _____

W2 Options:

0 - File W2s, Mag & 1099s OCR Yes No

1 - Print W2s & 1099s on OCR Yes No

2 - File W2s & 1099s on Mag Yes No

Multi-state Employer: Yes No

If Yes - *include* Reciprocals: Yes No

STATE TAXES

STATE ABBR.	STATE INCOME TAX ACCOUNT NUMBER	*DEP FREQ.	STATE UNEMPLOYMENT INSURANCE ACCOUNT NUMBER	WAGE BASE	BASE RATE	ADD'L RATE

LOCAL TAXES

LOCAL ABBR.	CITY/COUNTY NAME	CITY/COUNTY ACCOUNT NO.	*DEP FREQ	
				*Deposit Frequencies: OC = Octal Monthly QM = Quarter Monthly SM = Semi-Monthly MO = Monthly QU = Quarterly SA = Semi-Annually AN = Annually